

C.C.L. OUTLOOK

THE NEWSLETTER OF THE COUNCIL OF CHIEF LIBRARIANS

CALIFORNIA COMMUNITY COLLEGES

VOLUME 15 NUMBER 3 November 2004

CCL PRESIDENT'S MESSAGE:

Brief notes from Johanna Bowen's presentation at the Annual Deans and Directors Day meeting in Sacramento on October 14th.

The most important thing we can say today is that we're all still here! We're at work in our libraries and our organization, the Council of Chief Librarians continues to function on our behalf in a variety of ways:

- to **facilitate communication**,
- **to provide consortial purchasing** through our alliance with the CC League
- **to provide guidance in the selection of online resources by underwriting the work of the Electronic Access to Resources Committee**
- **to provide avenues of discourse for our common problems.**
- **to pursue and highlight appropriate solutions for our problems**
- to organise **concerted lobbying efforts such as last years opposition to TTIP money being folded into the base of each local campus.**
- to underwrite **workshops for librarians**. Over 70 people attended the Technology workshops last week. The post workshop evaluations were overwhelmingly positive.

CCL is planning to sponsor Spring 2005 workshops on **Student Learning Outcomes** with an emphasis on helping libraries deal with SLO in two contexts: 1) For the discipline of library science, and 2) For the library as a place, the library as a service on a campus contributing to student learning outcomes.

We are well aware of the budget wreckage wrought by the past two years at the Chancellor's office. As long as we are a system and as long as we have accreditation mandates and as long as we have Title 5, we expect to work with the Chancellor's office to address the needs of libraries. Libraries are central to instruction goals and learner outcomes on every campus in the world.

I want to comment briefly on areas of interest for this collaborative effort between librarians and the Chancellor's Office.

1. With respect to the Annual Data Survey. Data has been collected for two consecutive years 2000/01, 2002/03. We believe strongly that the data should be collected. We strongly endorse the collection now (albeit two months later than the nominal deadline) The collected data needs to be made available in the data warehouse mode for institutional researchers.

2. With respect to the TTIP funding, we remain steadfast in our support for this unique and incredibly successful pairing of the provision on the one hand of state of the art telecommunications for every campus and the provision of base funding for online information resources for our students.
3. With respect to the stalled information competency graduation requirement. Clearly all of higher education for transfer and occupational education has a core of information literacy embedded within the curriculum. Yet the Department Of Finance saw fit to label the effort to codify the centrality of information competency as an "unfunded mandate."

Johanna Bowen (jobowen@cabrillo.edu)

NEWSLETTER INFORMATION

The Council of Chief Librarians, California Community Colleges, publishes the CCL Outlook.

CCL's mailing address is: 925 L Street, #C110, SACRAMENTO CA 95814

The editor for the 2003-2004 year is Dr. Susan Walsh, the Director of Merced College's Learning Resources Center.

We encourage and appreciate contributions from our colleagues and friends

The next newsletter deadline is January 30, 2004

Submit contributions to:

Susan Walsh, Merced College LRC

3600 M Street, Merced, CA 95348

Or to:

walsh.s@mccd.edu



C.C.L. WEBSITE

The Council of Chief Librarians Web site is located at : <http://www.cclccc.org>

This web page has been set up to provide information for community college librarians.

Many thanks to Johanna Bowen at the Cabrillo College Library for developing and maintaining this page for us.

Check it out and send comments, suggestions, and outright praise (if you feel like it) to:

Johanna Bowen jobowen@cabrillo.edu

YOUR CCL INVOICE WAS MAILED IN LATE OCTOBER! STILL ONLY \$100

Your member fee enabled CCL to save the TTIP allocation!

◆ Every penny goes to making life safe for CCC libraries.

◆ Every penny goes for reminding people of the fundamental necessity of good library service for our students and faculty.



WEB PAGES WORTH LOOKING FOR

International Children's Digital Library: <http://www.icdlbooks.org/>

This site represents a collaborative effort between the University of Maryland and the Internet Archive. It is an ambitious effort to digitize children's books from around the world and make them freely available via the web. Libraries, publishers, and authors have contributed copyrighted and public domain works.

W3 Schools: <http://www.w3schools.com>

W3 Schools is one of the most comprehensive Web developer tutorial sites on the Internet. This site has nearly everything a developer needs to know about building Web sites. Its biggest strength is its in-depth tutorials. Information is well segmented so that it is appropriate for novices and experts.

Report from Annual Deans and Directors Day:

For those who could not attend the Deans and Directors meeting last week, we missed you! After a presentation by Mary Ann Laun on the results of her issues survey, the group broke into discussion groups on various topics during lunch. After lunch each group reported out.

David Fishbaugh facilitated the group discussion on Accreditation, Program Review and Student Learning Outcomes.

Most critical issues:

In terms of the measurement of outcomes, as prescribed in Standard 2, what will libraries and learning resource centers select and how will it be done? Developing interfaces between information competencies and student learning outcomes. How can libraries influence the teaching/learning process? Apropos to Standard 2, how do we measure student learning outcomes attendant to our support services? What are the notable correlations between library inputs, outputs and measurable student learning? What do we want to see happen? Libraries who have already completed self-studies (also those who have received visiting team reports) will make them available to the field. Identification of relevant data collection tools. Establish evidence from information competency instructional strategies developed through the combined efforts of library faculty and instructional discipline faculty.

What can the CCL Board do?

Host a how-to workshop. Identify and post the availability of resources related to these topics.

Sub-group members indicating an interest in further participation:

John Koetzner, Jay Field, Rosanna Brown, Will Baty, Ann Patterson, Joe Moreau, David Sparks, Cherry Li-Bugg, Jim Matthews, Mary Ann

Laun, Dave Fishbaugh

E-Mail: dave_fishbaugh@westvalley.edu

Joe Moreau Facilitated the discussion On Support for Remote Users and Distance Learners

1. We should work to promote a greater awareness the “remote users” and “distance learners” are not necessarily a separate group of students. Our own data shows that 60% to 80% of “distance” students are also taking classes online. Additionally, remote users often use on campus services when they are on campus. Remote users and distance learners are substantially the same populations of students as those on campus. They are simply using web resources to time-shift their instruction and instructional support needs.
2. Online and on-ground resources should be comparable in a number of ways:
 - A. Resource availability – electronic and print
 - B. Reference instruction
 - C. Accessibility
 - D. CCL and LRACCC should work to develop baseline standards for comparability.
3. Electronic resource utilization instruction should be increased.
 - A. Electronic resources are costly. Utilization should be increased to:
 1. provide maximum student benefit
 2. optimize college return on investment
 - B. Instruction should be provided in multiple modalities
 1. Automated/online instruction/tutorials/wizards
 2. Synchronous and asynchronous mediated instruction
 3. Face-to-face on campus instruction
 - C. CCL might consider working through the electronic resource purchasing consortium to develop/acquire automated/online instructional resources
 1. Instruction/tutorials/wizards might be negotiated as part of statewide purchase agreement
 2. Colleges that develop exceptional instruction/tutorials/wizards might agree to distribute them to other colleges through the consortium
4. Total Cost of Ownership technology funding should be revived.
 - A. Resources purchased under the original TCO funding is aging rapidly.
 - B. No other funding sources are likely to be available to fund replacement of equipment.
 - C. TCO funding should be expanded to embrace “end to end” system performance.
 1. A high-speed statewide network is not of much value if performance within a campus or to employee or student homes is inadequate.

FIGURING OUT T.T.I.P.

The requirements for the spending of TTIP are clearly delineated in the certification document on the Chancellor's Office website.

The URL is:

http://www.cccco.edu/divisions/tris/telecom/attachments/03_04_cert_supplemental.doc

Notes from the FACCC Conference on October 9 on Information Competency

Presenters were Dan Crump, American River College, Micca Gray, Santa Rosa Junior College and David Acheson, ICDL, USA.

Dan and Micca presented information and update on the state of information competency in California community colleges. Dan reviewed the history of the Board of Governors and Chancellor's Office efforts on getting this approved as a statewide graduation requirement for the associate degree. This effort was stymied by the Department of Finance and the current budget crisis. However, it was noted that information competency as a graduation requirement can be pursued at the local college level. Handouts were distributed on the Academic Senate resolution and best practice examples from Cabrillo, Glendale, Cuyamaca, Santa Rosa and Diablo Valley Colleges. Micca discussed the specifics of getting approval on local campuses and what pitfalls there are in the process. Approval from all constituents is necessary from library faculty to curriculum to local academic senates. The goal is to have better information-literate students.

David presented an overview of the International Computer Drivers License (ICDL) program. He explained how colleges can use the computer-based testing to certify students in basic computer literacy- software and applications. It has been very successful in Europe and now is adapted for the American market. Kaiser Permanente is using it for its employees.

Greetings!

The library consortium purchasing program is in the final stages of our fall cycle. All regular orders should have been turned in to the League office. NetLibrary orders are due November 19th. Since each netLibrary collection is a unique purchase, we need to have confirmation from each library that wants to purchase it. Please see the library web site for the program announcement. If you would like to purchase collection three, in addition to the new collection four, please contact me for pricing.

CountryWatch will again be purchased for all community colleges through joint funding by CCL and the Community College League for 2005. We are in discussion with several new vendors for possible offers in the spring along with some additional products from our regular vendors. If there is an electronic product you would like to see offered, please let me know.

Regards,

Sarah Raley
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Survey Name	CCL2survey
Start Date / End Date	2004-09-01 / 2004-12-31
Current / Estimated # of Respondents	56 / 120 = 46.66 %

Single/Multiple Answer(s) Question

Q1. What is your library's book budget (annual monies in the library's cost center--non-categorical)

- 0-10,000 ==> 13 (23 %)
- 10,000-25,000 ==> 13 (23 %)
- 26,000-50,000 ==> 19 (33 %)
- 51,000-75,000 ==> 5 (8 %)
- 76,000-100,000 ==> 4 (7 %)
- 101,-150,000 ==> 1 (1 %)
- 150,000 or more ==> 1 (1 %)

Q2. What other sources of funding do you get for books [mark all that apply]

- V-TEA (Vocational Educational funding) ==> 6 (7 %)
- Partnership for excellence ==> 5 (6 %)
- Instructional Equipment and Library Materials Grant ==> 33 (43 %)
- Lottery ==> 11 (14 %)
- Private Grants ==> 6 (7 %)
- Other ==> 15 (19 %)

Q3. What is the total amount you receive from all of these categorical (special) funding sources

- up to 25,000 ==> 22 (44 %)
- 25,000-50,000 ==> 13 (26 %)
- 50,000-75,000 ==> 5 (10 %)
- 75,000-100,000 ==> 3 (6 %)
- 100,000-150,000 ==> 5 (10 %)
- 150,000 or more ==> 2 (4 %)

Q4. We all know that our profession is "greying." How many years until you plan to retire? (estimate)

- 1-5 ==> 23 (41 %)
- 6-10 ==> 14 (25 %)
- 10-15 ==> 14 (25 %)
- 15-20 ==> 2 (3 %)
- 20 or more ==> 3 (5 %)

Q5. Do you capture credit or non-credit hours for computer stations in the Library?

- yes ==> 9 (16 %)
- no ==> 47 (83 %)

Q6. Do you capture any other credit or non credit hours for computer stations in the library? Please exclude tutoring.

- yes ==> 3 (5 %)
- no ==> 52 (94 %)

Q7. Do you provide off-campus access to your library databases?

- [redacted] yes ==> 55 (98 %)
- [redacted] no ==> 1 (1 %)

Q8. If yes, how do you provide access?

- [redacted] remote authentication through referring URL ==> 11 (20 %)
- [redacted] remote authentication by proxy server ==> 13 (24 %)
- [redacted] password provided (through vendor) ==> 13 (24 %)
- [redacted] password provided by library ==> 12 (22 %)
- [redacted] vendor supplied remote authentication ==> 4 (7 %)
- [Others](#) ==> 0 (0 %)

Q9. Has your library expended DSPS categorical funds to close-caption videos in the library?

- [redacted] yes ==> 27 (48 %)
- [redacted] no ==> 29 (51 %)

Q10. If yes, how many years have your received funding

- [redacted] one ==> 6 (24 %)
- [redacted] two ==> 9 (36 %)
- [redacted] three ==> 8 (32 %)
- [redacted] four ==> 2 (8 %)
- [redacted] five or more ==> 0 (0 %)

Q11. If you have not received DSPS funding, have you used other funding sources to close-caption videos in the library?

- [redacted] yes ==> 6 (14 %)
- [redacted] no ==> 30 (73 %)
- [redacted] don't know ==> 5 (12 %)

Feedback/Comments Questions:

1. Any other issues you would like the CCL-Executive Board to address?

Date/Time: 9/13/2004, 12:8:15

The list is pretty comprehensive.

Date/Time: 9/13/2004, 12:11:14

Please keep after TTIP. That is, thank you very much for your work maintaining the existing allocation method and please, please keep up the good work. Rosanna Brown Lassen College

Date/Time: 9/13/2004, 12:19:56

I just want to comment on question #11--our lack of funding was a local district issue/problem. We have made the commitment to only buy new videos that are closed captioned as our way of trying to accomodate this issue. We were prepared to handle the closed caption situation but the funding and staffing support at the local level was not there.

Date/Time: 9/13/2004, 12:40:40

Comments: I answered budget questions based on last fiscal year. Final library budget is not yet in place as of 9/13/04 this year. Issues: Student Learning Outcomes and Library Services; Information Competency

Date/Time: 9/13/2004, 12:42:37

To a large extent, I see traditional library collections being ignored and rendered obsolete by both faculty and students in favor of the Web. Even subscription databases that require some skill to search effectively and passed by in favor of the Web with its "easy" search engines. Librarians know the importance quality information content and the necessity of basic skills for searching, but it is very difficult to convince students and faculty of this.

Date/Time: 9/13/2004, 12:46:14

We have no videos in the Library. The DSPS office on campus provides materials for the students in this area.

Date/Time: 9/13/2004, 12:47:55

Leadership within libraries is being assigned to deans and directors with little to no experience with library issues, funding, and operations. I know that most defer to principal librarians for information pertaining to library matters, I think this still has serious implications about the future of college libraries.

Date/Time: 9/13/2004, 12:49:51

You folks do a wonderful job for our field.

Date/Time: 9/13/2004, 13:4:38

1. The CCL consortium for database purchases might be an agency through which we could apply for reduced rates for APA journals. CC students do not use the same depth of research as at universities, but we still have to pay university rates. Would like to see a discounted rate as LexisNexis provides through CCL. 2. It would an enormous undertaking (and maybe never successful) but it would be good to get access to vocational journals through a custom database instead of having to acquire many databases that touch on voc-ed programs, but not in a comprehensive way. That is, something like Wilson's "General Science Index" for vocational programs. Note: The closed-captioning of videos was done through the DSPS office on campus. We submitted lists of videos to be captioned; we did not directly receive the funding for the captioning.

Date/Time: 9/13/2004, 14:31:10

Outlook for TCO/TTIP funding for computing hardware/software in libraries and library instruction laboratories/classrooms. (a)Survey of education code violations by campuses/districts, viz. open "libraries" without MLS faculty onsite (b) Recommendations for enforcement of ed. code provisions. *Thank you for your efforts* :)

Date/Time: 9/13/2004, 16:1:25

I can't answer #2 and #3. We got IELM money for books once, but I have not requested it again, so we receive no other funding. You didn't give a choice of none.

Date/Time: 9/13/2004, 16:22:44

What's happening with the annual "Carolyn Norman" statistical report?

Date/Time: 9/13/2004, 17:19:41

Long Beach City College library has no book and media materials budget last Fiscal Year 2003-2004 and it also occur for this Fiscal Year 2004-05. Our online databases budget is also decrease this fiscal year.

Date/Time: 9/13/2004, 20:25:9

Thank you for this survey--quick, easy to use, hopefully it will provide useful feedback!

Date/Time: 9/14/2004, 9:16:57

We should discuss statewide coordination of captioning, possibly with the assistance of the Foundation.

Date/Time: 9/14/2004, 16:26:24

Videos not part of library collection

Date/Time: 9/15/2004, 9:28:53

Is a California college required to adequately fund the library's purchase of new acquisitions and collections (including electronic resources). If so what part of the Ed Code stipulates this?

Date/Time: 9/15/2004, 16:20:45

I need to clarify #5 above. We house a student computer lab here. We get credit & nc FTE for use of those computers.

But, they are not 'library' per se.

Date/Time: 9/27/2004, 9:33:23

I have seen questions regarding the status of the annual survey formerly collected by the Chancellor's Office; I am definitely not in favor of continuing this meaningless collection of data that was never usable. The state library statistics are completely adequate.

Date/Time: 9/27/2004, 13:10:21

You chose a great selection of topics for discussion at the annual meeting. My indication of interest was directly linked to the immediate need for information on the subject. E. g., " technology" is being studied all the tme, so other issues are more important now. I would like on the agenda, how can we restore Library interests at the Chancellor's office?

Date/Time: 9/27/2004, 19:16:35

Possibility of cooperative/consortium buying of technology hardware and/or software, e.g. the anti -plagiarism software/program "Turn It In."

The "Other" Answers:

Q8. If yes, how do you provide access? ([Go up to Question 8](#))

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CCL-EAR

The CCL-EAR Committee evaluates electronic resources, writes and posts product reviews, selects titles for the shared NetLibrary e-book collection, and seeks to discover new, relevant and excellent online resources for California's community colleges. We are an advisory work group and part of our job is listening to other librarians about what they need, want, and dream about. We want and need input from our colleagues and encourage active participation in our statewide listserv ccearinfo-owner@calstate.edu. It is also our hope that more librarians will be able to attend our meetings, both onsite and telephonic. Our meeting schedule for the coming year is:

Meeting Type	When	Where	
Teleconference	Monday, Dec. 6, 2004	n/a	
In-person	Thursday-Friday, Feb. 3-4, 2005	Burbank or Glendale	
Teleconference	Monday March 7 or Monday March 14, 2005	n/a	
Teleconference	Monday, April 11 th , 2005	n/a	
In-person	Thursday-Friday, May 5-6, 2005 (tentative)	Sacramento	

The in-person meeting in February will feature vendor presentations. The EAR committee encourages librarians to attend these presentations. An announcement will be sent to all college libraries in December.

Cheryl Stewart, Chair CCL-EAR Committee
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PLANNING – HOW OTHERS HAVE DONE IT

Our Institutional Research and Planning office just published "The Planning Process at PCC" and I thought it was a good guide to preparing program information. I asked if I could refer people to it...and once it was loaded on the web, it was easy. I hope some of you find it as helpful as I did...

<http://www.pasadena.edu/staffservices/PlanningProcessatPCC.pdf>

Mary Ann Laun, Pasadena City College

Santa Ana's Library Technology Plan (cut and paste it into your browser).

<http://insidesac.net/Departments/Library/systems/techplan.asp>

ACCREDITATION – GOING WHERE NO ONE HAS GONE BEFORE

At the Deans and Directors Meeting, Joe Moreau said we could provide the link to Mira Costa's Accreditation Study in the OUTLOOK.

The Western Association of Schools and College (WASC) through the Accrediting Commission for Community and Junior Colleges (ACCJC) has adopted a new set of standards centered around student learning outcomes. MiraCosta will be one of four California community colleges in a pilot group conducting self-study under these new standards.

Here it is: <http://www.miracosta.edu/accreditation/default.htm>

IN MEMORIAM Dr. Linda Lucas

It is with tremendous sadness that I inform you of the death of Dr. Linda Lucas, former Dean of Library/Learning Resources at Las Positas College (Livermore, CA). Dr. Lucas, 64, died of natural causes on September 22, while vacationing in London. Dr. Lucas worked in the Livermore Unified School District and the Fremont Unified School District at Mission San Jose High School before joining Chabot College as reference librarian in 1969. In 1975 she became assistant dean of instruction of learning resources and was part of the original staff establishing and opening Las Positas College. As dean, Dr. Lucas oversaw several academic programs, information technology and media services, and the college library, for which she was instrumental in designing and overseeing the construction of a new library building in 1994. She retired in 2000 after 31 years of service in the Chabot-Las Positas Community College District. After retirement, she earned a juris doctorate from John F. Kennedy University and was looking forward to serving the community by providing pro-bono legal services for seniors. Las Positas College will be holding a memorial service (date to be announced).



Frances Hui, Reference Librarian, Las Positas College