

# **COUNCIL OF CHIEF LIBRARIANS**



## **CALIFORNIA COMMUNITY COLLEGES, INC.**

### **MINUTES**

#### **BOARD MEETING / March 17, 2011**

SHERATON GRAND HOTEL - SACRAMENTO, CA

PRESENT: Gregg Atkins, Johanna Bowen, Luozhu Cen, Dan Crump, Tim Karas, John Koetzner, Jim Matthews, Marie Mestas, Kenley Neufeld, Sarah Raley, Taylor Ruhl, Susan Walsh, John Weispfenning

#### **Welcome and Procedural Items**

President Matthews called the meeting to order at 9:02am. He welcomed Board members and guest Meghan Chen (Mt. San Antonio College).

##### **A. Adoption of the agenda**

The agenda was adopted with the addition of Action Items. D. Consultant for CCL-EAR activities and placement of Discussion Items. A. into the Action Items category as item C. upon motion by Susan Walsh, a second by Marie Mestas, and the *vote was unanimous*.

##### **B. Approval of minutes of February 3, 2011 meeting**

The minutes were approved with upon motion by Kenley Neufeld, a second by Susan Walsh, and the *vote was unanimous*.

#### **Action Items**

##### **A. Nomination and election of Board Members for 2011-13**

The following regions will need to have new Board members elected:

- SF/East Bay (vacant)
- Northeast (Luozhu Cen)
- Central (Susan Walsh)
- West Central (Kenley Neufeld)
- Southcoast (John Weispfenning)

Upon motion by Susan Walsh and a second by John Koetzner, Meghan Chen was elected to the Board as a representative for the Southcoast region *in a unanimous vote*. The remaining regions' representatives will be voted upon at the July meeting.

##### **B. Nomination and Election of Board President and other officers for 2011-13**

By secret ballot, the Board elected Kenley Neufeld to serve as President for 2011-13. The offices of Chief Financial Officer and Secretary will be voted upon at the July meeting.

##### **C. Discussion to add the office of Immediate Past President**

Upon motion by Susan Walsh and a second by John Weispfenning, the Board voted to establish the office of Immediate Past President *in a unanimous vote*.

##### **D. Consultant for CCL-EAR Activities**

The Board discussed the possible need for a technology consultant to help with



several aspects of the work of the CCL-EAR Committee and Consortium work. Upon motion by Susan Walsh and a second by John Koetzner, the Board authorized an annual expenditure of \$5,000 of grant funds for technical assistance in a unanimous vote.

### **Discussion Items**

A. Deans and Directors Meeting Agenda Planning

A final review of the D & D meeting agenda was conducted. The Board made no changes or revisions.

B. Retreat Planning

A preliminary review of topics to be discussed at the next meeting (Retreat) was conducted:

- new workplan to be drafted
- issues from D & D session
- hot topics

Meeting times are 9:00am – 4:00pm on Friday, 7/14/2011. Location is San Diego Sheraton Marina Hotel next to airport.

C. Creation of Board Calendar for 2011-12

Deferred to July meeting.

D. Status Report on Pilot Survey Project

Presentation to be made at D & D meeting by Char Booth.

### **Regular Reports**

A. CCL-EAR Update

Glorian Sipman (Chair) was absent.

B. Consortium Report

Sarah Raley (Director) reported on Consortium activities (see attached).

C. Budget and Membership

Executive Director Gregg Atkins noted that 93 colleges have paid membership fees as of today's meeting. He noted that the remaining colleges have been contacted.

Mr. Atkins reviewed the budget (through February). The Board discussed the possibility of placing some money into a CD. Mr. Atkins will explore CCL's options.

D. President's Report

No report was made.

E. TTAC

No report.

F. Regional Issues

Various.

G. Outlook & Web

Johanna Bowen reminded Board members of the need to provide material to insure a quality newsletter.

H. CCCCCO Advisory Committee

No report was made.



- I. State Academic Senate  
No report was made.
- J. ETAC  
No report was made.

The meeting was adjourned at 11:21am by President Matthews.

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Susan Walsh, Secretary

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