

CALIFORNIA COMMUNITY COLLEGES

MINUTES – Board Meeting, March 6, 2014

OAKLAND, CA

PRESENT: Doug Achterman, Gregg Atkins, Johanna Bowen, Dan Crump, Lisa Foley, Tim Karas, Andy Kivel, Cherry Li-Bugg, Matt Magnuson, Jim Matthews, Kenley Neufeld, Paula Paggi, Sarah Raley, Kerry Kilber Rebman, Peter Sezzi, Jean Smith, Mark Stengel

ABSENT: Meghan Chen

GUEST: Darryl Swarm, Chris Kox

1.0 Housekeeping

1.1 Welcome

1.2 Adoption of Agenda / The agenda was adopted with correction to date of minutes (January, not October)(moved by Paula Paggi, seconded by Jim Matthews, vote was unanimous).

1.3 Approval of January 30, 2013 Minutes / The minutes were approved with the correction to include Attachment 6 (Publications Report) (moved by Jim Matthews, seconded by Mark Stengel, vote was unanimous).

2.0 Reports

2.1 President (Tim Karas) / President Karas briefly reported on status of CCC budget numbers in Governor's proposed 2015-16 budget.

2.1.1 TTAC / The three award proposals (Foothill, Butte) were reviewed. TTAC has its annual retreat at the end of May. The May Revise budget could bring additional \$ for technology.

2.1.2 ACCJC Presentation – CCL submit comments as a group, on behalf of CCL, but recognizes need to work with and get supportive comments from institutions. Tim will also communicate with CCL members on the actual comment form and give suggestions on working with local academic senates, CIO, and the CEO; may use the ASCCC resolution passed in the Fall Plenary. Comments to the Commission are due April 30, 2014. CCL's accreditation standards work group (Tim, Andy, and Meghan) will reformat the previously submitted recommendations into the new comment form. President Karas will attend the Sacramento public hearing; Paula Paggi will represent CCL at the Sylmar meeting.

2.2 CCL-EAR (Jean Smith) (see Attachment 1)

2.3 Consortium (Sarah Raley) / Negotiations are underway for the spring vendors. We are still waiting for LexisNexus, Oxford UP, OCLC and American Psychological Assoc. (done through CSU). We are sending renewal forms as we have pricing completed.

2.4 Publications (Johanna Bowen) / No report.

2.5 ASCCC (Dan Crump) /

2.6 LLRPAC (Dan Crump) /

2.7 Executive Director (Gregg Atkins) / Gregg noted that CCL has 100 members; there will be a few more before year's end. As agreed at the Oct 3, 2013 meeting, Gregg presented the new grant budget YTD and the general operating budget YTD (**see Attachment 2**).

3.0 Discussion items

3.1 Deans and Directors Meeting Review – Board reviewed final agenda for meeting. Board agreed to discuss a new name for the event at the Retreat.

3.3 2013-14 Strategic Plan Action Items

3.3.1 SA 1: Info Comp – 25 volunteers have joined the literacy advisory committee.

Cheryl Delson will work with this group; she will plan, organize and write while group will

review, assist with research, and advise. The target date for presentation of proposed content and structure is 9/1/2014. Peter Sezzi moved that \$1500 be allocated, seconded by Andy Kivel, vote was unanimous)

- Doug Achterman will serve as liaison to this group.
- There will be a one-day meeting in the summer.

3.3.2 SA 2/C3: Data Survey & Student Engagement Survey – committee will review possible changes & revisions to Data Survey and report at Retreat.

3.3.3 SA B1: Regional Workshops – two spring workshops are scheduled. Will consider an ebooks workshop and an RDA workshop for Fall 2014.

3.3.4 SA B2: Communications – committee will review current director elements and make recommendations at Retreat.

3.3.5 SA B2: ILS – survey out to field in mid-March.

3.3.6 SA B3: CCL-EAR – no additional report.

3.3.7 SA B1/C2: Deans & Directors meeting – no additional report.

3.4 Appointments

3.5 Calendar of 2013-14 meetings / Board will meet in San Diego (Hilton Gaslamp) for the Retreat on July 10-11.

ATTACHMENT 1

CCL-EAR report from Jean Smith / March 6, 2014

CCL EAR Committee

Report to Deans & Directors

March 6, 2014

Committee charge/role

Recent activities

- Comparison review: statistical databases (RAND, Statista, Stat Ab, Data and stats (USA.gov))
- Comparison review: Health/Nursing (CINAHL complete, CINAHL Plus w/FT, Gale Nursing Resource Center and Nursing + Allied Health, OVID Nursing, and Proquest Nursing and Allied Health Source)
- Coming soon: Ebsco Upgrade, Sharpe Reference Online, Ambrose videos

Weeding of shared ebook collection

Committee vacancies

Committee orientation

COUNCIL OF CHIEF LIBRARIANS, CCC INC.

• GRANTS INCOME AND EXPENDITURE REPORT 2013-14 / FEBR 2013

INCOME	Annual Budget	Current Month	Year-To-Date
Leadership (CCCCO)	127,772.00	101,386.00	101,386.00
Miscellaneous	0	0	0
TOTAL	127,772.00	101,386.00	101,386.00

EXPENDITURES	Annual Budget	Current Month	Year-To-Date
Development of Statewide ILS Acquis	2,500.00	0	0
New Funding Mechanisms for ILS	2772.00	0	0
EBSCO Support CCL EAR	13,000.00	0	5,364.24
Professional Development & Training D & D Mtg	60,000.00	0	212.58
Workshops		105.75	105.75
Area Meetings		0	0
Policy Development Board Retreat	25,000.00	0	22,162.14
Board Meetings		2,683.40	12,000.08
External CCC Group Collaboration President's Travel	2,500.00	196.24	775.75
Operational Support for Leadership Activities Exec Director Salary	22,000.00	833.00	6,664.00
Publications Stipends		0	3,000.00
Website		2,745.00	3,172.50
Supplies & Operations		0	176.72
Databases		0	7,559.50
Tax Prep		0	0
Data Survey Analysis		0	0
Misc		0	84.95
TOTAL	127,772.00	6,563.39	61,278.21

BEGINNING BALANCE	-54,714.82
Income	101,386.00
Expenditures	6,563.39
ENDING BALANCE	40,107.79

COUNCIL OF CHIEF LIBRARIANS, CCC INC.

• **GRANTS INCOME AND EXPENDITURE REPORT
2013-14 / "OLD GRANT"**

STATEMENT FOR FEBRUARY, 2014

INCOME	Annual Budget	Current Month	Year-To-Date
Leadership (CCCCO)	0	0	0
Miscellaneous	0	0	0
TOTAL	0	0	0

ACCOUNT BALANCES	FEBRUARY 2014
Beginning Balance	198,919.42
Income	0
Expenditure	0
<i>Ending Balance</i>	<i>198,919.42</i>
TOTAL	198,919.42

COUNCIL OF CHIEF LIBRARIANS, CCC INC.

• **INCOME AND EXPENDITURE REPORT 2013-14 / GENERAL OPERATING BUDGET**

STATEMENT FOR FEBRUARY, 2014

INCOME	Annual Budget	Current Month	Year-To-Date
Memberships	13,500.00	0	14,700.00
Consortium	55,000.00	18,827.96	51,632.79
Interest	40.00	.15	1.01
Miscellaneous	0	0	0
CCLC PassThru	0	0	870.04
TOTAL	68,540.00	18,828.01	67,203.84

ACCOUNT BALANCES	FEBRUARY 2014
Savings Beginning Balance	16,644.49
Income	.15
Transfer from Checking	0
Transfer to Checking	0
Reserve	3,000.00
Unrestricted Amount	13,644.64
<i>Savings Ending Balance</i>	<i>16,644.64</i>
Checking Beginning Balance	154,375.86
Income	18,827.96
Transfer to Savings	0
Transfer from Savings	0
Expenditure	0
<i>Checking Ending Balance</i>	<i>173,203.82</i>
TOTAL	189,848.46